

## Print your Medical ID Card using the Aetna Member Website

| Step 1: | Visit Aetna's website by typing the following address into your web browser <a href="https://www.aetna.com">www.aetna.com</a>   |
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| Step 2: | At the top-left of the webpage, click on "Member Support" to reveal the drop-down menu.   |
| Step 3: | Click on the Account management heading and then select "Get your ID card" from the menu choices.   |
| Step 4: | If you are a first-time Member Website user, select "Register Now" under the First-time users section and follow the registration instructions. (Select the option to use your <u>Social Security Number</u> to register if you don't know your ID number.) If you are already registered, enter your User name and Password and then click the "Secure Log In" button. |
| Step 5: | Once logged in/registered, you <u>may</u> be asked to read and agree to our User Agreement and/or update your profile information, depending on how long it's been since you last used the site.  |
| Step 6: | In the top-right corner of your personal "Welcome" page, you will see your name next to a drop-down arrow. Click on your name and then select "ID Cards". A copy of your ID card will appear on the screen.   |
| Step 7: | Click on the printer icon at the top-right of the page to print your ID card.   |